**Education Health & Care Referral, Assessment & Planning Process Overview**

**Stage 3 Assessment**

Formal requests made for health, social care, EP advice

**6 weeks**

Plan finalised, shared and implemented

**Stage 5 Review**

Annually, or sooner if required

Chosen educational establishment consulted

*(15 days)*

Parents/young person agree to content of plan and educational establishment

*(15 days)*

**Stage 4 Completion**

Draft plan issued and personal budget agreed where appropriate

**10 weeks**

Assessment period

**4 weeks**

**Stage 2 Review**

EHCP Panel considers request

Request received and accepted by the Council

**Stage 1**

Referrer prepares the request for referral

Accepted for assessment

Referred back to the referrer with feedback to be shared with the young person/family

Independent Supporter contact

Optional

Plan Meeting

(SEN officer/ parent/young person/child/

Ind. Supporter

Initial release of funding

Draft Education, Health & Care Plan (ECHP) produced

This is the child’s and their family’s, or young person’s, opportunity (with support if required) to tell us:

* about their needs
* support already being given
* what’s working well and what could be better
* hopes and aspirations for the future
* outcomes and suggested provision

This will involve completing an ‘all about me’ document.

All About Me meeting

*(key contact/professionals/parent/*

*young person/child)*